



Addendum # 1

Date: February 16, 2024
To: All bidders
From: Brittany Craven, Buyer
Solicitation Number: RFQ# AIR/240384
Solicitation Title: Janitorial Services - Airport

SECTION 1. SOLICITATION CLARIFICATIONS – Terminal Building

- 1.1 All showers are included if located in the shaded areas of **Exhibit C – Airport Terminal Areas to be Cleaned.**
- 1.2 Interior ground level glass, including window cleaning is included in the shaded areas of **Exhibit C – Airport Terminal Areas to be Cleaned.**
- 1.3 Sheltair front desk is included and shown in shaded area of **Exhibit C – Airport Terminal Areas to be Cleaned.**

OPTIONAL LINE ITEMS:

- 1.4 The means and methods for Exterior / Interior Elevated Window Cleaning are up to the Vendor.

SECTION 2. SOLICITATION CLARIFICATIONS – Air Traffic Control Tower

- 2.1 All FAA regulations must be followed in the Air Traffic Control Tower. No weapons shall be brought onto airport property.
- 2.2 The ground floor, seventh floor, and tower cab are included in the cleaning. Other floors are not included.
- 2.3 Vendor will be buzzed in by one of the air controllers through the call buttons located on the entry gate and on the seventh-floor door leading to the tower cab.
- 2.4 Extreme care should be taken while performing services around air traffic control equipment.
- 2.5 Be courteous to the air traffic controllers when performing services that could be disruptive, such as vacuuming.

OPTIONAL LINE ITEMS:

- 2.6 Interior and Exterior cleaning of Air Traffic Control Tower windows are listed as an Optional Line-Item in this solicitation.
- 2.7 The Control Tower catwalk can be used for cleaning the exterior windows. A lift is not needed.
- 2.8 City may provide platform to clean interior windows in control tower.

SECTION 3. SOLICITATION CLARIFICATIONS – Flooring

- 3.1 VCT stands for "Vinyl Composite Tile".
- 3.2 LVT stands for "Luxury Vinyl Tile".
- 3.3 Identify the flooring before cleaning. The cleaning of floors shall be performed in accordance with the manufacturer's recommendation for the type of floor material applied (polished concrete, luxury vinyl tile (LVT), etc.).

SECTION 4. SOLICITATION CLARIFICATIONS – Hangar 19

- 4.1 Common areas of Hangar 19 offices (hallways, bathrooms, kitchen, break area, etc.) are included in services.
- 4.2 Cleaning of the Florida Forestry and Florida Fish and Wildlife offices are not included. However, remove trash from offices if existing.
- 4.3 Kitchen area is included. However, dirty dishes left in the sink are not included in services.

SECTION 5. OTHER

- 5.1 The City of Ocala will not release the budget for this solicitation.